



**SARN TELECONFERENCE FOR ORGANISING COMMITTEE MEETING
MINUTES FOR PARTNERS ANNUAL CONSULTATIVE MEETING HELD ON
17th JUNE 2011 FROM 09:30 HOURS**

**SARN Secretariat
Gaborone, Botswana**



1.0 PRESENT

1. Dr. Boniface Maket (Chairperson)
2. Ms. Tjantili Mosweunyane
3. Ms. Vuyo Dweba
4. Dr. James Banda
5. Dr. Kaka Mudambo
6. Mr. Daniso Mbewe

2.0 APOLOGIES

1. Dr. Jean Claude Kazadi
2. Ms. Betty Udom

3.0 OPENING REMARKS

- 3.1 The Chairperson welcomed members present to the meeting and asked SARN Focal Point to state the agenda of the meeting.

4.0 AGENDA

- 4.1 The SARN Focal Point said that the agenda of the meeting was to discuss the agenda for the SARN Partners Annual Consultative Meeting that would be held in Johannesburg, South Africa 4-5 July 2011.
- 4.2 He said that some of the priority outcomes from the meeting updates were progress reports on 2011 country road maps and data, priority activities for 2012 from program managers, peer review and country score cards, SADC 2011 Malaria Day theme and slogan and expected maximum benefits from market place.

5.0 DISCUSSIONS ON THE SARN PARTNERS ANNUAL CONSULTATIVE MEETING AGENDA

- 5.1 The meeting agreed to develop guidelines for market place and constituency meetings guidelines and SARN Secretariat was asked to draft the guidelines which would be reviewed by the organising committee before the meeting.
- 5.2 The meeting agreed that SARN Secretariat would contact private sector to provide a paragraph of what they would want to present during the market place day and this would guide time each presentation would take.
- 5.3 The meeting was informed that all participants from SARN received invitation letters and had so far received confirmations from 7 countries for USB Key training workshop and annual consultative meeting.
- 5.4 RBM Secretariat informed that all participants from EARN and WARN countries had received invitation letters for the USB Key training workshop.
- 5.5 RBM Secretariat informed the meeting that the training workshop would update road maps for 2011, 2012 and 2013 as was directed by the RBM Board in May 2011.



- 5.6 RBM Secretariat also informed the meeting that this was a working session and that all participants to the training would be required to bring with them laptops and that SARN Secretariat should ensure that the internet connectivity at the venue of the meeting was good so that participants would be able to be connected to the RBM Secretariat website to update their road maps.
- 5.7 It was explained that other partners were not invited to the USB Training Workshop because the meeting was not for SARN only but participants from other regions of Africa from English speaking countries were invited and it was not going to be possible to invite all partners from all the regions in Africa and beyond.
- 5.8 The meeting agreed to schedule the TZMI meeting on 4th July 2011 to finalise the draft TZMI Business Plan and time of the meeting would be agreed upon once travel schedule for Duncan was known and Dr. Maket was asked to communicate with Duncan on his travel schedule.
- 5.8 The meeting also agreed that the organising committee would meet on 5th July 2011 in the evening to discuss the program and preparations for the market place.
- 5.9 The meeting was informed that IST-WHO would not be able to make a presentation as it was agreed earlier on because IST-WHO felt that the time was not enough to discuss and conclude the issues.
- 5.10 SARN Secretariat informed the meeting that preparations for the meeting in July 2011 were going on well and incase of any hitches an emergency meeting would be called.

6.0 DATE OF THE NEXT MEETING

- 6.1 It was agreed that the next teleconference meeting would take place on 24th June 2011

7.0 CLOSING REMARKS

- 7.1 The Chairperson thanked members of the committee for their contributions and commitment.
- 7.2 The meeting was closed at 10.10 Hours.