



**SARN TZMI BUISNESS PLAN TELECONFERENCE MEETING HELD ON  
15<sup>th</sup> JUNE 2011 FROM 09:30 HOURS**

**SARN Secretariat  
Gaborone, Botswana**



## **1.0 PRESENT**

1. Ms. Tjantili Mosweunyane (Chairperson)
2. Ms. Vuyo Dweba
3. Dr. James Banda
4. Lt. Col. Alexio Tafirenyika
5. Dr. Jean Claude Kazadi
6. Dr. Boniface Maket
7. Dr. Kaka Mudambo
8. Mr. Daniso Mbewe (Secretary)

## **2.0 APOLOGIES**

1. Dr. Petrina Uusiku

## **3.0 OPENING REMARKS**

- 3.1 The Chairperson welcomed members present to the meeting and asked SARN Focal Point to state the agenda of the meeting.

## **4.0 AGENDA**

- 4.1 The agenda of the meeting was agreed upon as follows:
  1. Review of the outcomes of recent TZMI meeting
    - a. Business Plan (Plan for finalizing)
    - b. Interim coordinating committee of the TZMI (membership and TORs)
    - c. TZMI Secretariat, Location and its support
  2. SARN Annual Planning Meeting
  3. A.O.B.

## **5.0 REVIEW OF THE OUTCOMES OF THE RECENT TZMI MEETING**

### **5.1 BUSINESS PLAN**

- 5.1.1 The meeting discussed the new table of activities and summary of activities in the business plan section 1.3.
- 5.1.2 The meeting agreed to include two more items in the table of activities which were indicators and means of verification and that SARN Secretariat would include these items in the table which would be then sent to members of the committee for review.
- 5.1.3 It was agreed that the SARN Secretariat would further work on the draft business plan which would be finalised at a side meeting in Johannesburg during the SARN Annual Consultative meeting to be held 4-8 July 2011. The draft business plan would be sent to members of the committee before the Johannesburg meeting.
- 5.1.4 It was agreed that the meeting in Johannesburg to finalise the business plan would deal with the following items: i) Discuss the draft business plan further; ii) Launch of



the TZMI Business Plan; iii) Plan for convening stakeholders meeting and iv) Hosting of the TZMI Secretariat.

- 5.1.5 It was agreed that SANOFI Aventis and MACEPA would edit and proof read the finalised draft business plan and SANOFI would then print the finalised business plan after the July 2011 meeting.
- 5.1.6 It was agreed to include the marketing experts in the committee for finalizing the draft business plan so that they would assist in marketing the business plan at a stakeholders meeting.
- 5.1.7 The meeting was informed that a meeting was being planned to take place in Geneva, Switzerland to market the business plan to partners for possible funding and dates of the meeting would be communicated to the members of the committee at a later date.

### **5.3 TZMI SECRETARIAT, LOCATION AND ITS SUPPORT**

- 5.3.1 The meeting agreed that this item would be discussed at a side meeting during the SARN Annual Consultative Meeting to be held in Johannesburg, South Africa, 4-8 July 2011.

### **5.2 INTERIM COORDINATING COMMITTEE OF THE TZMI**

- 5.2.1 The meeting was informed that at the TZMI meeting that took place in Livingstone, Zambia from 30<sup>th</sup> May to 1<sup>st</sup> June 2011 it was agreed that each country would nominate one representative from the districts who would be part of the interim committee which would include three partners and SARN Secretariat. Only Zimbabwe had submitted the name for the committee member.
- 5.2.2 It was agreed that this committee would have at most ten members.

### **6.0 SARN ANNUAL PLANNING MEETING**

- 6.1 It was agreed that the SARN Secretariat would communicate names of organising team for the SARN Annual Planning Meeting to members of the committee including TORs by email.
- 6.2 The meeting agreed that the organising team would be discussing preparations of the annual meeting once every week through teleconference until the meeting would be held.
- 6.3 It was agreed that the next teleconference meeting for organising team would be held on Friday, 17<sup>th</sup> June 2011 from 09:30 Hours Central African Time (CAT).
- 6.4 It was agreed to integrate the four items for TZMI Business Plan that would be discussed at a side meeting in July as part of the outputs from the annual planning meeting.

### **7.0 A.O.B.**

- 7.1 The meeting agreed that SARN Secretariat would follow-up on countries and districts which had not submitted their plans and budgets so that these were submitted.



- 7.2 The meeting noted that it was important that the business plan was concluded without delay and that the date for finalizing the business plan would be agreed upon at a side meeting in July 2011 in Johannesburg, South Africa.
- 7.3 The SARN Secretariat expressed thanks to the committee for the commitment and support shown by partners and hoped that this would continue as more partners become part of such meetings.
- 8.0 **CLOSING REMARKS**
- 8.1 The Chairperson thanked members of the committee for their contributions and commitment and underscored that the meeting was productive.
- 8.2 She encouraged members of the committee to continue keeping the malaria family alive in order to deal with issues of malaria in the SADC region.
- 8.3 The meeting was closed at 10.24 Hours.